

Wedding Receptions at the Lanyon Homestead

TERMS AND CONDITIONS OF HIRE

CEREMONY ONLY

If you wish to use the Lanyon grounds for ceremony only, without catering, the following charges apply:

For 1.5 hours between 10am and 4.30pm: \$500

For 1.5 hours after 4.30pm \$700

CEREMONY AND RECEPTION

Ceremony and venue hire is included in menu prices.

LUNCH WEDDINGS

Lunch Weddings to commence between 11.30am and 12.30pm and Concluding no later than 4.30pm.

Luncheons are 4 ½ hours.

DINNER WEDDINGS

Dinner Weddings to commence between 5.30pm and 6.30pm and concluding no later than 11.00pm. Included is a 4 ½ hour beverage package. (The time may be extended, price on request)

COCKTAIL WEDDINGS

Cocktail Weddings are negotiable, and include a 2 ½ hour beverage package and 3 hours venue hire. If the function extends beyond 3 hours additional charges apply. The function is to conclude no later than 11.00pm.

MENUS

Prices on all menus include venue hire for your ceremony and photos

Menu is to be finalised 28 days prior to the scheduled wedding date.

Prices are calculated on 100 guests.

For wedding of fewer than 100 guests, additional costs may apply.

Menu Prices are valid until 31/12/2008

DIETARY NEEDS

We can cater for most dietary requirements. Please advise us in advance so that our Chefs can prepare meals for guests with particular dietary needs.

CHILDREN

Children under the age of 12 years are charged at 50% of the adult rate. [a children's menu]

BOOKINGS

We require you to complete the attached Venue Hire form to book a tentative date.

A deposit of \$500 will be required within 14 days to confirm your booking.

ENTERTAINMENT

Clients must advise The Lanyon Café of any planned entertainment or performances at their wedding. The Lanyon Café reserves the right to reduce volume of entertainers /performance, in keeping in line with venue requirements.

FINAL ATTENDANCE

Final guest numbers are required 7 days prior to the function. This will be the minimum number of guests for which you will be charged.

NOTICE OF CANCELLATION

In the event of your confirmed booking being cancelled, the following conditions will apply:

The Lanyon Café requires written notice of any cancellation or postponement.

60 days or more:	Your full deposit will be refunded provided the venue is resold.
30 - 60 days:	50% of your deposit will be refunded provided the venue is resold.
Less than 30 days:	The full deposit will be forfeited.

Cancellation may also be subject to additional cancellation fees for a function which has been cancelled within 14 days prior to the scheduled wedding date

CREDIT CARDS

There will be a 2% surcharge for credit card payments
We accept Visa Card and MasterCard.

SUNDAYS AND PUBLIC HOLIDAYS

An additional surcharge of 10% of the total bill applies to receptions held on a Sundays or public holiday.

The Lanyon Café has exclusive catering rights at Lanyon Homestead.

PLEASE NOTE:

No self catering, Lanyon Cafe has exclusive catering rights at the Lanyon Homestead.

No alcohol to be served unless purchased from The Lanyon Cafe.

The Lanyon Café
RMB 15 Tharwa Drive
Tharwa ACT 2620

PHONE: (02) 6237 5268

FAX: (02) 6237 5202

EMAIL: owen.brennan@bigpond.com
lanyonhomestead@act.gov.au

BOOKING AGREEMENT

The Lanyon Café
RMB 15 Tharwa Dr.
Tharwa ACT 2620
PHONE: (02) 6237 5268
FAX: (02) 6237 5202

I wish to confirm a booking as follows.

Names of Couple:

Contact Person:

Postal address:

Phone: **Mobile:**

Fax:

Email address:

Date of Wedding / /

Number of Guests:

Venue Selection :

Start time: am/pm **Finish time:** pm

Other information:

Method of payment. **Credit Card:** Visa Mastercard

Card Number: **Expiry Date:** / /

Name on card:

I agree to be bound by the terms and conditions set down in:

“Lanyon Homestead – Terms and Conditions of Hire”

I agree to provide a deposit within two (2) weeks to confirm my booking.

I understand that I am liable for the payment of any charges incurred by, or on behalf of, myself at The Lanyon Homestead. This may include charges associated with significant changes to, or cancellation of the booking.

Name:

Signature: Date: / /